

## COVID-19 ON FARM PROCEDURES and TRAINING

**SCREENING FOR SYMPTOMS** – Employees shall self-monitor and self-check for respiratory ailments. Employees shall not report to, or be allowed to remain at, work or job site if sick or symptomatic (with fever, cough, and/or shortness of breath). No symptomatic or COVID-19 positive workers are allowed on site and any worker(s) who have contact with a worker or any other person who is diagnosed with COVID-19 are required to quarantine for 14 days.

**NEW EMPLOYEES** – New staff will have to quarantine for seven days prior to their workday and present a negative Covid test 3 to 5 days before their start date. This must be completed to begin work.

**SANITIZING** – We sanitize all communal surfaces at the end of each day. \*See *farm sanitation check list* for specifics.

**MASKS** – Employees must wear face coverings over their nose and mouth when in the presence of others. Facial mask to be worn during greenhouse work, riding the transplanter, on delivery, harvesting, washing, packing, in farm trucks, and during most of the day. Exceptions will be made when employees are driving tractors, and in the fields when not harvesting.

**PHYSICAL DISTANCING** - Practice physical distancing whenever possible. This includes, but is not limited to, lunch time, break time, during harvest, washing, packing, and seeding in the greenhouses. Use common sense to try and distance yourself from others when possible. We will come closer than 6-feet to each, but we will strive to keep our distance. NO more than two people riding in the farm trucks. Think space.

**HEALTH AND SAFETY OFFICER** – Lisa is the designated “Health and Safety Officer.” This means Lisa will remind employees of the on-farm COVID-19 procedures and adjust procedures and protocols as needed to ensure the safety of employees.

**HAND WASHING** – Hand washing will be done when coming to work, before and after any break, after the bathroom, and before and after deliveries.

**UPON ARRIVING TO WORK DAILY** – Wash hands immediately. Lisa takes temperatures daily during the morning meeting.

**TRAVEL** – If an employee plans to travel and come in contact (indoors) with people whom they are not living with, it needs to be reported to Lisa. A covid test is appreciated after travel.

Please call or email me with questions, anytime, 781-307-6801, [farmers@mightyfoodfarm.com](mailto:farmers@mightyfoodfarm.com)

Please sign and here confirming you have reviewed the Farm COVID-19 Protocols:

Name \_\_\_\_\_ Date \_\_\_\_\_

*Thank you very much! We are striving to be safe and productive!*